NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
JUNE 6, 2022

Chairman Al Geosits called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance, were Supervisor Dennis Klusaritz, Supervisor Ronald J. Heintzelman, Township Manager Chris Garges, Attorney Lisa A. Young, Engineer Steve Gitch, Secretary/Treasurer Brenda Norder, and Administrative Assistant Jessica Koenig.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Al Geosits, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of May 2, 2022 were approved. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Monday, July 4th for the Independence Day holiday.
2. The July Board of Supervisors meeting will be held July 11th, 2022.
3. An executive session was held prior to this meeting, of June 6, 2022, for the purpose of litigation matters.

TREASURER'S REPORT
Upon motion by Al Geosits, seconded by Ronald J. Heintzelman, the May Treasurer's report and checks # 17168 - 17258 were approved as presented. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

LEHIGH SMALL BUSINESS DEVELOPMENT CENTER PRESENTATION
A presentation was given by Mary Kelly Cohick of the Lehigh Small Business Development Center. She explained that the function of the SBDC was to help entrepreneurs and businesses start, grow and prosper.

APPOINTMENT OF TOWNSHIP MANAGER AND AUTHORIZATION OF MOU
Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board appointed Mr. Randy Cope as Township Manager and authorized the Solicitor to draft a Memorandum of Understanding memorializing the parameters of the township manager's employment requirements. Mr. Cope will assume the position on July 11, 2022. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Supervisor Klusaritz commended Chris for his work and accomplishments.
- Ex-supervisor Mark Hills thanked Chris and noted he was proud to have been instrumental in his hiring.
- Jim Steward, Neffs Vol. Fire Co. Fire Chief, thanked Chris for all his help establishing a good working relationship between the Board and the Township's Emergency Service Organization.
- Brad Osborne, South Whitehall Twp. Commissioner, gave a glowing endorsement for the in-coming manager Randy Cope.

PURCHASE OF LEAF LOADER/JETTER VAC

Upon motion by Al Geosits, seconded by Ronald J. Heintzelman, the Board authorized the budgeted purchases of a Leaf Loader/Jetter Vac and swap loader in 2023. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RECREATION FEES AUTHORIZATION TO UPDATE

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized Urban Research & Development Corp. to update the Townships recreation fees. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

HVAC SYSTEM REPLACEMENT AUTHORIZATION TO PROCEED

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the replacement of the Township's HVAC system for the two-story section of the building. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SOCIAL MEDIA POLICY

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board adopted the Social Media Policy, establishing guidelines for content on township social media platforms. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments.

RELEASE OF ESCROW TEMPORARY C/Os

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized the Treasurer to return the $1,000.00 temporary C/O escrows for the following properties:

5058 Lilac Ln, 4433 Game Preserve Rd, and 1341 Clearview Rd.

Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Rich Semmel, Clearview Road, Coplay, asked if the escrow should be held for the 1341 Clearview property because of the on-going water runoff problems.

THE RIDINGS II TIME EXTENSION

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board accepted an extension of time, until December 31, 2022, in order for the Board of Supervisors to review the Plan. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments.

RELEASE OF ESCROWS FOR LEGAL & ENGINEERING

After consultation with the Solicitor and the General Planning Engineer, Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned contingent upon payment of all outstanding solicitor invoices:

Wawa Food Market	$8,439.68	Spring Knoll Estates	$1,149.75
Iron Lakes Sports Club	$6,469.67	Spring Knoll Estates Lot 6	$1,483.87
LCTI Conference Center	$9,910.17	Spring Knoll Estates Lot 8	$300.50
LCTI Welding Lab	$2,849.12	Weis Market Expansion	$8,971.61
R & T Land Dev CLIU	$11,077.53	LCCC Safety Center	$37,080.00

Upon motion by Dennis Klusaritz, seconded by Al Geosits, the Board authorized the Treasurer to return the escrow balances. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZED ADVERTISEMENT FOR BIDS NEFFS POOL DEMOLITION

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized advertisement to seek bids for the Neffs Park Pool and Buildings Demolition project. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AUTHORIZED SALE OF USED TRUCKS #18 & 19

Upon motion by Al Geosits, seconded by Dennis Klusaritz, the Board authorized the sale of used pickup trucks #18 & #19 through Municibid. Roll call: Al Geosits - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Gene Wolfgang, Faye Drive, Orefield, asked if the trucks would be parked in the front of the building and bids taken as walk-ins.

MANAGER'S REPORT

Mr. Garges reported on the following:

- On May 17, he attended settlement for conservation easements for 2 properties totaling 67 acres. Preservation signs will be erected.
- On May 18 he and Jeff Mouer attended the LCATO meeting. Mr. Mouer will be working with the association to help them become active again.
- The Public Works Department reached 180 days without an injury.
- Mr. Garges commended Special Project Coordinator and Planning Assistant Kayla Mack for her hard work in planning for the joint townships summer youth recreation program.
- He announced that Strawberry Acres has submitted a plan to be reviewed at the June 28 Planning Commission meeting.
- He also announced an executive session was held on May 25, 2022, for the purpose of personnel matters.

SOLICITOR'S REPORT

Atty. Young reported on the following:

- The Kirk Street property owner has appealed the judgments and the matter will go to an arbitration hearing.
- A property at the corner of Crestview & Rt 873 has not responded to the filed complaint.
- Atty. Young has filed for an injunction against the Neffs Laurys Road property owner.

Supervisor Klusaritz asked for update on the on-going Mauser Street issue. A discussion ensued about options available to resolve the issue.

- Jim Steward, Park Ave., Neffs, inquired if permits were issued to convert the building into apartments.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Ronald Roth, Rt. 309, Schnecksville, asked if the rumor was true that the Wawa property at Kernsville Rd. and Rt. 309 will be combined with Jeff Johnson's land for a new warehouse. He also inquired if the Kings proposed Wawa property was up for sale.

ADJOURNMENT Meeting adjourned at 8:29 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer